

August 30, 2010

Ms. Alm,

I am seeking representation for Kindergarten to Fourth grade. This will be my fourth year as a parent at Aventura City of Excellence School. My oldest son, Rocky, has Ms. Campbell for Third Grade and my youngest son, Jack, has Ms. Einhorn for First Grade.

I work part time for my husband's family business, which gives me the flexibility to be involved in my boys' education. My auditing and accounting background will be an asset to the Charter School Advisory Committee. I am very interested in fundraising, reviewing and providing input in issues that will enhance the education of my children, as well as the other students. In addition, Rocky won a bike two years in a row for raising the most money for the Strides for Safety.

Please accept my resume as a request to be a nominee as a member of the Charter School Advisory Committee.

Thank you,

Kristina Tinkler

Kristina Lynn Tinkler, CPA
Mariner Village
3564 Magellan Circle
Aventura, FL 33180

OBJECTIVE: To be elected as a Kindergarten to Fourth grade representative on the Charter School Advisory Committee

EMPLOYMENT

2007-Present Accountant (Part time), Aventura Worldwide Transportation

Responsibilities include cash receipts, payroll, the analysis and reconciliation of accounts, journals and ledgers, budget review and assisting the CFO with financial projects.

1999-2006 Auditor, State of Florida Auditor General

Conducted financial audits, operational audits, performance audits, and other engagements at State universities and colleges, and district school boards, including the review and evaluation of accounting systems and internal controls, the performing of necessary testing and other related procedures. Determined the extent of compliance with applicable law, established policies, plans and procedures. Prepared reports recommending improvements in accounting methods, information systems, program operations, and internal and other management controls. Met with governmental officials to discuss audit findings and recommendations.

1997-1999 Auditor, BDO Seidman LLP

Assisted in financial audits of real estate, mortgage brokerage, retail and wholesale industries and not-for-profit organizations. Assigned as in-charge for agreed-upon procedures and audits of small companies. Analyzed and compiled data for litigation support.

1993-1996 Auditor, Millward & Co

Performed financial audits of condominium and homeowners associations. Assisted in audits of manufacture, wholesale, construction, retail, and motion picture industries. Prepared financial statements and federal income tax returns.

1993-1997 Accountant, SeaEscape Cruises

Audited daily purser reports. Prepared monthly bank and accounts receivable reconciliations. Responsible for accurate and timely recording of casino and other shipboard revenues and related receivables into the general ledger system. Handled all aspects of Freeport agency accounting.

EDUCATION

1988-1992 Bachelor of Accounting, Florida International University

1993-1996 Master in Accounting, Florida International University